



Past Pupils' Association of St. Bridget's Convent, Colombo
NOTICE FOR THE ANNUAL GENERAL MEETING - 2014

Dear Members,

In terms of Article – XI of the Constitution of the Past Pupils' Association of St. Bridget's Convent, Notice is hereby given that the **ANNUAL GENERAL MEETING** (AGM) of the Association will be held on Friday 28th March 2014 at 5.30pm at the Main Auditorium of St. Bridget's Convent, Colombo 7. The Agenda for the Meeting will be as follows:

A G E N D A

1. Notice convening the Meeting
2. Apologies
3. Confirm and approve Minutes of the AGM held on Friday 22nd March 2013
4. Present and adopt the Annual Report on the work of the Association during the preceding year (2013/2014)
5. Present and adopt Audited Financial Statement for the year ending 2013
6. Address by Outgoing President
7. Election to the Office of President

Please Note:

- *As per Article – XIV of the Constitution, Nominations for election to the office of President shall be sent to the Patroness, Rev. Sr. Solange Fernando at least 14 days before the date of the AGM (before 14th March 2014)*
- *Every such nomination should be in writing and should be signed by the proposer and seconder and shall be accompanied by the written consent of the candidate*

8. Election of Executive Committee members
 - a. 1st Vice President
 - b. 2nd Vice President
 - c. 2 Joint Secretaries
 - d. 2 Joint Treasurers
 - e. 15 members of Executive Committee

Please Note:

- *Candidates for all above positions shall be proposed and seconded orally for election at the AGM*
- *Only a member qualified to vote at the AGM and who has been a member of the PPA for two years preceding the date of election shall be qualified to be elected to the Executive Committee*

9. Address by Incoming President
10. Consider and approve appointment of Auditors for the year 2014
11. Discuss any other matter with the permission of the Chair
12. Vote of Thanks

By order of the Executive Committee

Nareshka Perera

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Ms. Nareshka Perera (Jt. Secretary)

Colombo on this 1st day of February 2014

Sivagurunathan

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Ms. Tamara Sivagurunathan (Jt. Secretary)